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**CHIPPEWAS OF KETTLE & STONY POINT FIRST NATION**  
**EMPLOYMENT OPPORTUNITY -**  
**(FULL TIME 12 MONTH CONTRACT) - SECOND POSTING**

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<b>PROGRAM AREA:</b>	CHILD AND FAMILY SERVICES DEPARTMENT
<b>POSITION TITLE:</b>	FAMILY SUPPORT WORKER
<b>REPORTING PROTOCOL:</b>	REPORTS TO THE CHILD & FAMILY SERVICES DIRECTOR

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**POSITION SUMMARY:** The Family Support Worker is responsible for providing support to the children, youth and families in prevention and intervention services. Provide families with support to mitigating protection concerns. Deliver awareness and education programs that are geared to the growth and well-being of the families and community. Through cultural base programs and services offered in accordance with Kettle & Stony Point First Nations vision, mission and values.

**ABILITIES REQUIRED:**

- Case Management experience.
- Must have good working knowledge of Microsoft Office using Word and Excel.
- Must have excellent communication skills, oral and written.
- Must be punctual and maintain good attendance.
- Demonstrated ability to provide leadership in sharing, counsel and guidance.
- Demonstrate ability to form helping relationships with children and families.
- Demonstrate ability to work in stressful situations.
- Demonstrate ability to work effectively within a circle and to provide leadership in circle.
- Ability to work as a team, together with colleagues and other services helpers.
- Knowledge of community resources.
- Ensure a high degree of professionalism and confidentiality.
- To maintain a working knowledge of the Ontario Child and Family Service Act and Ministry of Children and Youth Services policies and standards.
- Demonstrated proficiency in recording and documentation.
- Understanding of the First Nation history, culture, language and goals of the Chippewas of Kettle and Stony Point First Nation would be an asset.
- Knowledge of Child, Youth and Family Services Act.
- Must possess a current and valid Driver's License and dependable vehicle. Drivers Abstract is required to be submitted and updated as required.
- A Vulnerable Section CPIC (Criminal records check) is required to be submitted and updated as required.

**EDUCATION/PROFESSIONAL REQUIREMENTS:**

- Diploma / Degree in the Social Service Worker.
- Human Services or Early Childhood Education Field.
- Combination of education and experience may be considered.
- 3-years experience of working in the social field and with First Nation families.

**PREFERENTIAL HIRING REQUIREMENTS:**

- KSPFN encourages all qualified individuals to apply. However, preference will be given to qualified First Nations people in accordance with KSPFN' General Principles of the Human Resource Management Policy, section 16 of the Canadian Human Rights Act, sub-section 24(1)(a) of the Ontario Human Rights Code, and section 7 of the Employment Equity Act. First Nations candidates who wish to qualify for preferential consideration can self-identify themselves in their cover letter.

- Successful applicant must provide a current and up to date CPIC and vulnerable sector background check upon hiring.
- Successful applicant must provide a copy of their Diploma and other related certificates
- Applicants must consent to a full background check upon hiring.

**PLEASE SUBMIT YOUR SEALED APPLICATION, COMPLETE WITH A DETAILED RESUME  
AND A MINIMUM OF THREE (3) WORK RELATED REFERENCES  
BY UNTIL POSITION IS FILLED**

**ATTN: HR Department – Family Support Worker**

**Email to: [hr.assistant@kettlepoint.org](mailto:hr.assistant@kettlepoint.org)**

**Mail to: 6247 Indian Lane, Kettle & Stony Point First Nation, ON N0N 1J1**

**Fax to: 519-786-2108**

*For a full Job Description email the HR Assistant at: [hr.assistant@kettlepoint.org](mailto:hr.assistant@kettlepoint.org)  
Interviews will be scheduled shortly after the closing date.*

**ONLY THOSE APPLICANTS WHO MEET THE QUALIFICATION STANDARDS AND REQUIREMENTS WILL BE INTERVIEWED. AN UPDATED CPIC AND A REFERENCE CHECK WILL BE REQUIRED FOR THE SUCCESSFUL CANDIDATE PRIOR TO FINAL CONFIRMATION OF EMPLOYMENT.**